



# SURREY SCHOOLS' CRICKET ASSOCIATION

Founded 1933

President: Edward Handley MBE



## CONSTITUTION: *(amended November 2016)*

1. The title of the Association shall be the "Surrey Schools' Cricket Association".
2. The objectives of the Association are the mental, moral, social and physical development of children through the medium of cricket.
3. Membership of the Association is open to any school or college providing courses for young people in full-time education, or any District Schools' Cricket Association, situated within the area administered by Surrey County Council and the London Boroughs of Croydon, Kingston-upon-Thames, Sutton and Merton, on payment of the appropriate annual affiliation fee. A school or college may affiliate directly to this Association, or as a member of a Surrey School Sports Partnership. Each School Sports Partnership may make a group affiliation to this Association on behalf of all its member schools and colleges. This affiliation shall entitle all schools and colleges in the Partnership to full membership of this Association.
4. The annual affiliation fees shall be determined at the Annual General Meeting of the Association, or at an Extraordinary General Meeting called for that purpose.
5. The Association shall be managed by an Executive Council (hereafter 'the Council') consisting of the Officers of the Association, one representative of the Surrey Cricket Foundation and two representatives from each member District Association. The quorum for a Council meeting shall be four. The Council shall meet at least once per term. At least 14 days written notice shall be given of the date, time, venue and agenda for each meeting. At a Council meeting, each Council member present shall be entitled to cast one vote on each motion. In the event of there being no majority decision, the Chair of the meeting shall have a casting vote. The Council may appoint any sub-committee that it considers necessary, and may delegate such powers as it deems advisable. Officers shall be ex-officio members of all sub-committees. The Council shall have the power to co-opt up to 3 members, who shall each have the power to vote.
6. The Officers of the Association shall consist of:
  - President
  - Chairman
  - Vice-Chairman
  - Hon. Secretary
  - Hon. Treasurer
  - Hon. Assistant Treasurer
  - Hon. Competitions Secretaries (Schools)
  - Hon. Primary Schools' Secretary.

The Officers shall be elected annually at the Annual General Meeting of the Association. The Council has the power to fill any vacancy that may arise, or, at its discretion, to leave it vacant.

7. The Association shall be affiliated to the English Schools' Cricket Association, and to any other bodies at the discretion of the Council.

8. The Annual General Meeting of the Association shall be held during the first 2 weeks of October each year, and at least 28 days notice shall be given to each Officer, Vice-President, member school and member District Association. At this meeting, members of the Executive Council, Vice-Presidents, one representative from each affiliated School Sports Partnership, and one representative from each member school shall each be entitled to one vote. No person may cast more than one vote in any ballot. The quorum for an AGM, or an EGM, shall be 6 members.

The following business shall be transacted:

- a) *Apologies for absence;*
- b) *Acceptance of Minutes of previous AGM;*
- c) *Matters arising from those Minutes;*
- d) *Presentation and Acceptance of Annual Report;*
- e) *Presentation and Acceptance of Financial Statement, inc. determination of Affiliation Fees;*
- f) *Amendments to the Constitution;*
- g) *Election of Officers;*
- h) *Election of Vice-Presidents*
- i) *Election of Independent Examiner;*
- j) *Programme for the following season;*
- k) *Any other business.*

Twenty-one days notice, in writing, to Hon. Secretary, is required for any items to be raised under items f) or k).

9. An Extraordinary General Meeting of the Association may be called at the request of

- a) the Council;
- or, b) any six members as defined in Rule 3.

At an EGM, only the business for which the meeting has been called may be transacted. Ten days notice of such a meeting must be given, in writing, to all Officers, Vice-Presidents, member schools and member District Associations.

10. The Constitution of the Association may only be amended at an AGM, or at an EGM called for the purpose under Rule 9.
11. Matters of urgency may be dealt with and determined by an emergency sub-committee consisting of the Chairman, Hon. Secretary, Hon. Treasurer and one other Officer.
12. The financial affairs of the Association shall be controlled by the Council. Officers' expenses incurred on behalf of the Association shall be met from Association funds at a rate determined by the Council. Requests for payment of Officers' Expenses must be made allowing time to ensure that payment can be made before the end of the relevant Financial Year. The Financial Year of the Association shall run from 01 August to 31 July of the subsequent year.
13. The Council may organise inter-school and inter-District competitions on behalf of the Association. Association members are entitled to enter on payment of the appropriate entry fee, which shall be determined by the Council. The Council may, at its discretion, admit non-members to its competitions on receipt of a donation equal to the affiliation fee payable by an equivalent member school, payment of the appropriate entry fees, and subject to the following conditions:
- a) the entry does not infringe any ESCA ruling;
  - b) non-members may not represent this Association in any national competition.
14. This Association, and all individuals working on behalf of this Association, recognise their responsibility to safeguard the welfare of all children and young people by protecting them from physical, sexual or emotional harm, and from neglect or bullying. This Association is determined to meet its obligations to ensure that the Association, and its affiliated member schools provide cricketing opportunities incorporating the highest standards of care.